



Haverling

LONDON BOROUGH

VALUE OVERVIEW & SCRUTINY COMMITTEE AGENDA

7.30 pm

Thursday
3 July 2014

Town Hall, Main Road,
Romford

Members 9: Quorum 4

COUNCILLORS:

**Conservative
(4)**

**Residents'
(3)**

**UKIP
(1)**

**Independent
Residents
(1)**

Philippa Crowder
(Vice-Chair)
John Crowder
Steven Kelly
Robby Misir

Clarence Barrett
(Chairman)
Barbara Matthews
Barry Mugglestone

David Johnson

Graham Williamson

**For information about the meeting please contact:
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richard.cursons@onesource.co.uk**

What is Overview & Scrutiny?

Each local authority is required by law to establish an overview and scrutiny function to support and scrutinise the Council's executive arrangements. Each overview and scrutiny committee has its own remit as set out in the terms of reference but they each meet to consider issues of local importance.

They have a number of key roles:

1. Providing a critical friend challenge to policy and decision makers.
2. Driving improvement in public services.
3. Holding key local partners to account.
4. Enabling the voice and concerns of the public.

The committees consider issues by receiving information from, and questioning, Cabinet Members, officers and external partners to develop an understanding of proposals, policy and practices. They can then develop recommendations that they believe will improve performance, or as a response to public consultations.

Committees will often establish Topic Groups to examine specific areas in much greater detail. These groups consist of a number of Members and the review period can last for anything from a few weeks to a year or more to allow the Members to comprehensively examine an issue through interviewing expert witnesses, conducting research and site visits. Once the topic group has finished its work it will send a report to the Committee that created it and it will often suggest recommendations to the executive.

Terms of Reference

The areas scrutinised by the Committee are:

- Customer access
- E-government and ICT
- Finance (although each committee is responsible for budget processes that affect its area of oversight)
- Human resources
- Asset Management
- Property resources
- Facilities Management
- Communications
- Democratic Services
- Social inclusion
- Councillor Call for Action

AGENDA ITEMS

1 CHAIRMAN'S ANNOUNCEMENTS

The Chairman will announce details of the arrangements in case of fire or other events that might require the meeting room or building's evacuation.

2 APOLOGIES FOR ABSENCE AND ANNOUNCEMENT OF SUBSTITUTE MEMBERS

(if any) - receive.

3 COMMITTEE MEMBERSHIP

To note the membership of the Committee

4 DISCLOSURE OF PECUNIARY INTERESTS

Members are invited to disclose any pecuniary interest in any of the items on the agenda at this point of the meeting.

Members may still disclose any pecuniary interest in an item at any time prior to the consideration of the matter.

5 MINUTES (Pages 1 - 4)

To approve as a correct record the minutes of the meeting held on 9 April 2014 and authorise the Chairman to sign them.

6 OVERVIEW & SCRUTINY PRESENTATION (Pages 5 - 20)

The Committee is asked to receive a presentation on the Overview and Scrutiny arrangements in Havering

7 COMMITTEE'S WORK PLAN 2014/15 (Pages 21 - 24)

To agree the Committee's work plan for the municipal year 2014/15

8 URGENT BUSINESS

To consider any other item in respect of which the Chairman is of the opinion, by reason of special circumstances which shall be specific in the minutes that the item should be considered at the meeting as a matter of urgency.

**Andrew Beesley
Committee Administration
Manager**